

Showing Specialist



About the Role:

Are you a high-energy "people person" who loves the hustle of real estate? RPI Management is looking for a Showing Specialist to be the face of our properties. You are the first point of contact for future residents, turning vacant houses into homes. Your goal is simple: provide an elite touring experience that makes prospective residents say, "Where do I sign?".

Key Responsibilities:

- Meet prospective residents at properties and provide energetic, informative, and professional tours.
- Follow up with prospects immediately after showings to encourage applications and address any hesitations.
- Work closely with the RPIM Leasing Team to prioritize high-vacancy areas and sync schedules for maximum efficiency.
- Conduct "pre-showing" walk-throughs to ensure the property is clean, lights are on, and it's "show-ready." Report any maintenance or curb-appeal issues immediately.
- Occasionally assist in capturing "walk-through" video or image content for social media or listing updates.

What We're Looking For:

Exceptional Communication: You can talk to anyone and make them feel at home.

Reliable Transportation: You'll be on the move between properties throughout the day.

The Hustle: Ability to work a flexible schedule, including weekends (when most residents are looking to tour).

Tech Savvy: Comfortable using mobile apps, digital calendars, and CRM tools.

Professionalism: Punctual, polished, and ready to represent the RPIM brand.

Requirements

High School Diploma or equivalent (College degree preferred).

Real Estate License Preferred, NOT required.

Previous experience in sales, hospitality, or customer service is a major plus.

Why Join the RPIM Crew?

We promote from within. This is a gateway to full leasing or property management roles.

Join a team that celebrates wins and supports the grind. We provide the tech and the leads; you provide the talent.

Ready to join the crew? Send your application and resume (if applicable) to rpim809@gmail.com, or, submit to our office lock box located on front of building.